Governing Board

Meeting Agenda for May 14, 2026 at 7:00pm

CALL TO ORDER

Call to order by Adam Caskey at 7:02 PM.

MEMBERS PRESENT: Adam Caskey, Kelly Mandy, Veronica Johnson (via Zoom), Allie Jett, Michelle Clements, and Walter Bell were present. Head of School Neal Christian, Jennifer Bradley, Eddie Lovett, Samuel Stephens, Danny Brewington, Keith Perissi, and Gregg Stevens, and members of the public were also present.

I. Administrative Functions

- Approval of Agenda

  Chairman Caskey called for a motion to Approve the Agenda
  Motion to Approve the Agenda
  1st – Michelle Clements; 2nd – Kelly Mandy; Unanimous vote of those present.
- Approval of Meeting Minutes for April 16, 2026

  Chairman Caskey called for a motion to Approve the Meeting Minutes for April 16, 2026.
  Motion to Approve the Minutes
  1st – Kelly Mandy; 2nd – Allie Jett; Unanimous vote of those present.

II. Public Comment

There was no public comment.

III. Head of School Report

- Head of School Report

  Mr. Christian reported that Georgia Milestones testing concluded with minimal disruptions despite a brief citywide power outage and a testing irregularity that administration resolved with the state. Enrollment remained strong at approximately 502 students, and the school maintained a waitlist of more than 160 students for FY27. The Board discussed enrollment projections, summer recruitment efforts, retention strategies, marketing initiatives, and procedures for managing no-shows before the start of the school year. Administration also highlighted recent school events, Exceptional Children's Week activities, student celebrations, and preparations for reviewing Milestones results.

IV. Finance Report(s)

- Finance Committee Highlights

  Mr. Stevens summarized the Finance Committee's review of the FY26 amended budget and FY27 proposed budget. The committee discussed operational changes intended to improve efficiency, strengthen budget controls, modernize purchasing processes, and increase coordination between operations and finance. Board members reviewed spending trends, discussed the school's financial position, and noted that while savings will be lower than in previous years, the school remains financially stable.

V. Budget Hearing

Chairman Caskey called for a motion to open the public budget hearing for the amended FY2026 Budget.

Motion to open the public budget hearing for the FY2026 amended budget

1st – Michelle Clements; 2nd – Allie Jett; Unanimous vote of those present.

- FY26 Amended Budget – 1st Reading

Mr. Stevens reviewed the FY26 amended budget and explained that increased state funding offset lower-than-expected donations. He noted that changes in student demographics generated additional QBE revenue and helped the school project a near break-even operating result despite higher expenses.

  - Public Comment

Chairman Caskey called for a motion to open the public budget hearing for the FY2027 Budget.

Motion to open the public budget hearing for the FY2027 budget

1st – Allie Jett; 2nd – Walter Bell; Unanimous vote of those present.

- FY27 Budget – 1st Reading

The Board reviewed the FY27 proposed budget and discussed staffing plans, compensation strategies, contracted services, facilities maintenance, marketing expenses, technology investments, and long-term capital planning. Mr. Stevens highlighted efforts to reduce certain operational costs, internalize services where possible, and improve purchasing oversight. The discussion also focused on anticipated revenue from the pickleball lease, fundraising improvements, facility reserve planning, and implementation of the National School Lunch Program.

  - Public Comment

Chairman Caskey opened the meeting for public comment. There was no public comment.

VI. Operations Report(s)

- Operations Committee Report

Operations Committee Chair Bell delivered the report of the committee, noting the committee's review of enrollment projections, staffing changes, technology upgrades, school nutrition planning, data reporting requirements, and preparations for the annual audit. Administration discussed replacing the current fundraising platform, adding marketing support, implementing new Chromebook replacement cycles, utilizing church classroom space, and improving operational systems. The Board also reviewed custodial services changes, safety assessment priorities, facility maintenance planning, and opportunities to generate rental revenue through community use of the school facility.

VII. Consultants' Report(s)

- Strategic Planning Follow-Up

Mr. Brewington and Mr. Perissi provided an update on strategic planning initiatives, including website redevelopment, social media expansion, summer camp programming, marketing efforts, technology enhancements, and implementation of the Amoeba music and technology lab. The group discussed leadership transition planning, policy and handbook revisions, accreditation preparation, fundraising strategy development, and summer operational priorities. Board members emphasized the need for clear project timelines and accountability to ensure completion of major initiatives before the start of the next school year.

VIII. Old Business

- Leadership Positions

The Board formally discussed leadership restructuring plans for FY27. Mr. Christian confirmed that Ms. Bradley will transition into the Chief Operations Officer role, Mr. Stephens will serve as

Lower School Principal, and Mr. Lovett will continue as Upper School Principal. Board members expressed support for the leadership team and the transition plan.

VIII. New Business

- Request for Proposals – School Lunch Vendor under NSLP

Mr. Stevens recommended issuing a Request for Proposals for a new food service vendor to support participation in the National School Lunch Program. Administration discussed challenges experienced during the current year, including communication issues and service concerns, and emphasized the importance of selecting a vendor capable of meeting federal program requirements.

Chairman Caskey called for a motion to approve the release of the RFP for food service management services.

Motion to approve the RFP for food service management services

1st – Walter Bell; 2nd – Kelly Mandy; Unanimous vote of those present.

Chairman Caskey called for a motion to enter into Executive Session to discuss real estate and confidential student information.

Motion to enter into executive session to discuss real estate and confidential student information

1st – Michelle Clements; 2nd – Walter Bell; Unanimous vote of those present.

Chairman Caskey called for a motion to exit Executive Session.

Motion to exit executive session.

1st – Walter Bell; 2nd – Allie Jett; Unanimous vote of those present.

X. Next Regular Meeting Date: June 11, 2026

ADJOURNMENT

Chairman Caskey adjourned the meeting at approximately 9:11 PM.