



**BIA Charter School
Academics Committee**

**Meeting Minutes
September 3, 2025**

Meeting Logistics			
Start Time	End Time	Next Meeting	Preparer
1:10PM	2:06PM	October 1, 2025	Allison Nealy
Attendees			
Board Members	Staff	Other	
Adam Caskey Michelle Clements	Neal Christian Jennifer Bradley	Danny Brewington, Consultant Allison Nealy, Consultant Heather Woitkovich, Consultant	

Call to Order: The meeting was called to order at 1:10PM.

I. Administrative Functions

- Approval of Agenda: Approved; no discussion
- Approval of Previous Minutes: N/A

II. Public Comment- None

III. Overall Academic and Instructional Updates

- Academic Tracker Walkthrough:
 - Enrollment (520)
 - CCRPI Readiness: reading proficiency – 4th grade concerning at 64%
 - Attendance; 85% K-5 and 93% 6-8
 - Discussion of fall iReady scores compared to last year's EOY probe
 - Waitlist Data Reviewed
 - Federal Programs numbers reviewed
 - MTSS data reviewed; brief discussion on numbers
 - Teacher engagement
 - MAP scores: N/A
- Academic Testing (GMAS Results)
- Other Academic and Data Performance: addressed above
- Additional Information on High-Quality Work: Nothing additional here
- Instructional and Support Staffing Update and Needs:
 - Fine for now – watching IEP numbers
 - Coding Teacher needed
- Academic Professional Development
 - Upcoming PD days: endorsement programs

- Academic Technology Update and Needs
 - None at this time – all iPads up and running
- Culture, Climate, and Engagement Updates and Activities
 - No updates at this time
- Master Schedule
 - Specials teachers serving 9 grades: 90 total minutes of planning spread out over the day
- Testing Calendar
 - Set in summer: GMAS, Benchmarks, mock Milestones, Right Score
- Pre-Conference LKES/Evaluation
 - Scheduling now
- Federal Programs and CLIP
 - Ms. Norwood continues to assist with CLIP
- MEBUS Implementation
 - Jerry revising job description; adding marketing component

IV. Consultants' Report

- CPF Areas of Support, Updates, and Progress
 - Dr. Nealy - onsite PD with special education staff and teachers who work collaboratively; working on tribunal situation
 - Heather and Lyn attended Cognia presentation to support
- Site-Monitoring Overview and Action Steps
 - SCSC releases site monitoring on 9/16/25; EIP will work with BIA on this year's cycle; site monitoring due 10/31/25

V. Other Business

- School and Other Data Reporting Updates (if not outlined in Tracker)
 - Title IX report, FTE coming up
- Academic Facility Spaces and Needs
 - Students on IEPs no longer walking over to church
- Program Expansion and Needs
 - Coding support and marketing support
- Academic-Related Financial Needs
 - None at this time; eliminated several programs being underutilized
- Academic Committee Schedule for FY26: first Wednesday of the month

VI. Next Academic Committee Meeting- October 1, 2025 at 1:00PM

VII. Adjourn- 2:06PM

NOTICE: The board chairman reserves the right to change the order of the agenda.