

COMMITTEE MEETING MINUTES

Committee: BIA Academic Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
6/5/25	1:02pm	1:41pm	8/6/25	1:00pm	Lyn Carden
Meeting Location:					
Attended by:					
Adam Caskey Michelle Clements Neal Christian Jennifer Bradley		Danny Brewington Heather Woitkovich Lyn Carden			
Highlights:					

I. Call to Order – 1:02pm

II. Roll Call

III. Academic Tracker Review – Mr. Christian presented

- a) He reviewed the waitlist
 - i) The school admitted 105 students for this year, and is anticipating opening at capacity
- b) Student attendance was 95% this year
 - i) He reviewed historic data
 - ii) He discussed next year's plans
- c) Reviewed discipline data from last school year & teacher engagement
- d) He discussed the marketing strategy to improve the waitlist
- e) Reviewed Mission Specific Goal completion
 - i) The committee discussed the challenges around one of the goals
- f) Mr. Christian reported on students recommended for retention
- g) The committee reviewed reasons for withdrawal

IV. Old Business

- a) Mr. Christian noted the Milestones embargo and noted that the school is in retesting this week. He reported on testing participation.

V. New Business

- a) New ELA Curriculum Implementation Plan

- i) Mr. Christian reported on next steps. He told the committee that he had requested joint committee meetings between Operations and Finance. He told the committee that as the new curriculum is being implemented the school will need professional development to ensure the curriculum is taught with fidelity. He told the committee he was bringing the topic to the next finance committee meeting.
- b) New Parent Orientation Plan
 - i) The committee discussed opportunities to new parent orientation.
 - ii) Ms. Bradley discussed kinder camp and upper school zero day - the week before school starts.
 - iii) Mr. Christian discussed the “Meet the teacher” event.
 - iv) The committee discussed the option of a new parent session, before regular open house.
- c) TKES Completion Report – The deadline is June 17th, it will be complete on time. The committee discussed a new GaDOE accountability platform.
- d) Pre Planning Professional Development
 - i) Mr. Christian reported that the teachers and staff that are new to BIA would be coming in two days before the rest of the pre planning staff.
 - ii) He reviewed some of the planning PD.

VI. Closing Business

- a) Mr. Caskey asked the leadership team if they felt they had everything they needed relating to the gaming curriculum plan, from a financial stand point? Mr. Christian discussed the plan that had been created and reported on a meeting he had to outline it. He discussed the financial and facility strategy. He reported on proposed staffing for the gaming curriculum as well as coding and music. He reported that the team was working on a 5-year strategy for roll out.
- b) Mr. Caskey asked about solutions for spacing challenges. Mr. Christian acknowledged his concern regarding space but reported the leadership team had walked the building and feels like generally it’s managed. He noted his desire to continue to lease space from the church.
- c) Mr. Christian discussed opportunities with the Media Center and the new media specialist
- d) The committee discussed a July meeting.

VII. Next Meeting: July 2, 2025 | 1:00 p.m.

VIII. Adjourn – 1:41pm