



BIA Charter School

Request for Proposals for Food Services

Addendum 1 – Vendor Questions and Answers

All questions received from vendors prior to the April 15, 2025, deadline are below. Clarifications added on April 24, 2025 are in red text:

- 1 Can you please provide all of the vendors that were present at the Pre-Proposal Meeting on 4/4?**
No vendor attended the pre-proposal meeting on 4/4.
- 2 Meal Equivalency Rate on Page 29 - Can you please confirm that this is correct? Current Federal Free Rate is \$4.54. Current Year Additional Reimbursement Rate is \$.09. And Current Year Value of USDA Bonus Donated Foods is \$.30. Thus, wouldn't the meal equivalency rate for ala carte be \$4.93?**
Proposals may include a meal equivalency rate of \$4.93.
- 3 Do you have an estimate of # of students that qualify for Free Meals? Reduced Meals?**
BIA currently estimates that 20% of its students are eligible for Free Meals and 5% are eligible for Reduced Meals. BIA also estimates that more students are eligible than are currently participating.
- 4 What is the expected enrollment for SY2026-27, SY2027-2028, SY2028-2029, SY2029-2030?**
BIA is currently enrolled near capacity with 520 students. We expect to maintain current enrollment, but we are exploring expanding to serve additional students if space becomes available.
- 5 Page 52 of the RFP, Chart 4 states "SFA will provide all staffing at schools." - Does this mean that the kitchen staff will be employed and paid by the SFA? If so, can you please confirm that the expectation of the FSMC is that they will manage and train the SFA kitchen staff?**
BIA expects that the staff serving students will be employed and paid by BIA. It is the expectation that they be managed and trained by the FSMC. Our FY26 budget projection includes two hourly positions to assist with food service in addition to faculty and staff on monitoring duties. Hours and Days will be dependent on need and determined in consultation with the FSMC; however, BIA will be responsible for hiring an replacing staff if needed. FSMC is expected to have a Kitchen Manager onsite daily for oversight and training.
- 6 Can you please confirm the serving times for Breakfast and Lunch?**
Breakfast currently begins at 7:15 and lunch currently begins at 10:35.
- 7 Will all students go through the serving line for Breakfast? Or will you allow breakfast to be served at other points of entry (i.e.: Breakfast carts at the school entrance)?**
Breakfast may be served without the serving line.
- 8 Do you know what you will charge Paid Students for Breakfast? For Lunch?**
BIA budgeted paid costs of \$2.50/\$4.75 for student breakfast/lunch and \$3.50/\$6.00 for adult breakfast/lunch.
- 9 Can you please confirm the # of serving days there will be for SY2025-2026?**
BIA budgeted 180 days of lunch for the proposed school calendar [here](#); however digital learning days reduce the number of days served to 174.
- 10 Would you accept the proposal via a downloadable link (which we would email you) in lieu of print?**
Proposals may be sent via downloadable link to gstevens@biaschool.org
- 11 Can you please provide a list of current Kitchen Equipment (including serving tables) and pictures of the kitchen and cafeteria?**
A list of kitchen equipment is available [here](#). Photos of the kitchen equipment are available [here](#). BIA cannot confirm the condition of the equipment.
- 12 Can you please share what your current contracted price for breakfast and for lunch meals with your current meal provider?**
BIA reimburses its vendor up to \$4.75 for lunch and up to \$2.50 for breakfast served.
- 13 Page 46-47 of the RFP provides your estimated foodservice budget for SY2025-2026; can you please provide the estimated total # of Breakfasts and # of Lunches that this estimate was based on?**
BIA estimated a total of 23,400 breakfasts and 37,440 lunches would be served in SY25-26.
- 14 Page 51 of the RFP references "Daily Routine Cleaning of Dining Room Tables & Chairs" as the responsibility of the FSMC. Can you please clarify if cleaning is expected in between lunch periods/groups or only at the end of service?**
Cleaning is expected at the end of service.