



Governing Board

Meeting Minutes for 10/10/2024 | 7p.m.

CALL TO ORDER

Call to order at 7:15p.m. by Adam Caskey.

MEMBERS PRESENT: Neal Christian, Danny Brewington, Gregg Stevens, Jennifer Bradley, Adam Caskey, Veronica Johnson, Michelle Clements, Walter Bell

I. Administrative Functions

Motion to approve the agenda.

Walter Bell – 1st; Veronica Johnson – 2nd. Unanimous Approval.

Motion to approve meeting minutes from Board Meeting from September 12, 2024.

Walter Bell – 1st; Michelle Clements – 2nd. Unanimous Approval.

II. Public Comment

None.

III. Academic Related Reports

Superintendent Report

- Highlights
 - Mr. Christian & Ms. Bradley attended the Town of Norcross Talk on 9/25/2024. City manager, residents, local police, etc. were in attendance. Efforts at working within the community.
 - Boosterthon. Raised \$26,919 (total donations were \$50,762) in parent donations.
 - Family Engagement Game (Casino) Night was held on 9/24/2024.
 - Tours have been streamlined. 11 people were in attendance at today’s tour.
- Enrollment
 - As of 9/30/2024, we are at 522 students.
 - BIA has been looking into modular build-outs and checking with the city of Norcross regarding ordinances, regulations, safety, etc.
 - Working with a company called Creative Edge and other agencies on marketing the school more in the local area and working to update the schools website, e-mail management.
 - We would like to expand and need to feel confident that we can bring in up to 300 more students. BIA plans to lean on professional resources to help us reach this goal.
- Academics
 - WriteScore. Fall 2024 Benchmark Assessment has been completed.
 - High School Credits. 19 students in Algebra; 19 in Physical Science; 20 in 9th Grade Literature; 34 in Spanish.

- Interpreting & Constructing Texts (ICT) Pilot. Grade 6 students were selected by the GADOE to participate. We will be implementing the new ELA standards next year, so that will bring an updated Milestones test later. This will be a part of the updated GMAS.
- Finance
 - The Tee Shirt Store Entrepreneurship & Fundraiser Partnership. Students will design their own Field Day shirts and the school will receive the proceeds. This is a 30-hour curriculum for the students. Opportunities to extend beyond Field Day to shirts for our sports teams, etc. Students would learn all of the aspects of running a business. This will be open to 3rd – 8th grade students.

Academic Committee Report – Adam Caskey

- Academic Tracker Reviewed.
 - Attendance. Student attendance is at 96.25%. 159 students have 3 or more absences, but it is primarily due to illnesses that have been going around. 122 students were tardy by 30 minutes or more.
 - WriteScore data reviewed.
 - Student withdrawal reasons reviewed. Majority due to transportation / distance.

IV. Finance Committee Report – Gregg Stevens

- BIA remains in a health financial position. The SCSC has made some modifications to their scoring criteria as it relates to finance.
- Reviewed monthly financials through August.
- Review of Balance Sheet. \$3.9M at the end of our fiscal year. Assets & buildings are valued at \$8M.
- Income Statement. Operating Income of \$1.2M with total revenues of about \$8.2M.
- 24 – 25 Actuals by Month. Numerous supplies, subscriptions, etc. at the beginning of the year, so expenses look higher just due to front-loading things needed for the school.
- Cash flow reviewed.
- FY24 Audit update presented.

V. Operations Committee Report – Walter Bell

General Facility Needs

- Irrigation System Leak. Leak has been located, but need to identify where the main cutoff is located. Cost for water has increased from ~\$880/m to ~2,000/m. Recommendation to get an irrigation company out to take a look.
- School security. Aiming to move to a clear bookbag policy next year. 5-year quote was ~\$65,000 for security system contract Cyntagex.
- Security officers. Easy but expensive route going through the city of Norcross. EIP team reported on the necessity for a police presence with regards to the school officers v/s an SRO as an independent contract.

Renovations and Repairs

- Discussion of several options for cleaning/repairing gutters and which one Mr. Christian believes is the best option along with a detail of what work they will do (quote: \$3,290).
- Need for a fence to be repaired behind gym.

Operations Update

- EIP position for ELA. Still looking for candidates with two interviews lined up.

- Operations director position. Mr. Christian communicated that it is not mission critical to fill the role, but he is taking applications currently. Looking for the right candidate and can wait.

Technology Update

- Receiving quotes for iPads for teachers.
- Ordered 1/3 of the teachers laptops after receiving new quotes.

SCSC Monitoring Update

- Mr. Christian communicated that monitoring upload was successful and thanks EIP for their assistance.

New Business

- Everyone is CPR/FirstAid certified.
- Teachers are being trained on the proper use of restraints.

Data Reporting

- Data Reports Since Last Meeting.
 - CPI Transmission. Extension to 31 October
 - FTE. Going to have to give money back through prefunding issue.
 - 990 Tax Return. Ms. Carden communicates that it is due 15 May 2025.
 - DE046. Mr. Stevens got it submitted and Mr. Christian signed off on it.
 - Audit. Gregg communicates that this week he is answering the questions of the auditors to have it finalized by 01 Nov.

VI. Governance Committee Report – Adam Caskey

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VII. Consultant’s Report (Ed Innovation Partners and 21 Cobalt) – Danny Brewington

- Site monitoring in process.
- Reviewing facilities, safety planning & process, inventory, policies, comprehensive manuals and handbooks, etc.

VIII. Old Business

Site Monitoring Update

- Reviewed under Consultant’s report.

Audit Update

- Reviewed under Consultant’s report.

Charter One Update

- Charter One outstanding debt discussed.

IX. New Business

School Security Update

- Reviewed earlier.

Facility Maintenance and Repair Issues / Requests

- Reviewed earlier.

Math Milestones

- Still embargoed. Data that is available was reviewed at the last Board meeting.

Upcoming Reports (DE46, Data, Others)

- Just submitted final budget recently with Gregg's help.

Committee, Report and Board Meeting Preparation Revised Timeline – Danny Brewington

- Finance Committee meeting meets the week prior to the Board meeting.
- Academic and Operations do not meet until a day or 2 before Board meetings.
- Would like to propose that Board Meeting Packets go out the Friday before the meetings. Meetings will be moved back a week, per recommendation.
- Academic committee meetings may not always be needed given that there are some months where there is no data to report out. Academic Tracker will always be updated monthly.

Motion to amend the agenda to add New Business Item to Approve Working with Tee Shirt Company.

Walter Bell – 1st; Michelle Clements – 2nd. Unanimous Approval.

Motion to approve Tee Shirt Company Partnership & Fundraising Per Proposed Budget

Walter Bell – 1st; Veronica Johnson – 2nd. Unanimous Approval.

X. Executive Session

Motion to move into Executive Session for the purposes of discussing personnel and real estate.

Walter Bell – 1st; Michelle Clements – 2nd. Unanimous Approval.

Motion to move out of Executive Session.

Walter Bell– 1st; Michelle Clements– 2nd. Unanimous approval.

Motion to approve new hire.

- Brandon Simpson – 6th / 7th Math.
- Walter Bell– 1st; Michelle Clements– 2nd. Unanimous approval.

Next Regular Meeting Date: November 14, 2024 @ 7p.m.

XI. ADJOURNMENT

Motion to adjourn at 8:42p.m.

Walter Bell– 1st; Michelle Clements– 2nd. Unanimous approval.