

Please label all these items so they do not end up in the lost-and-found.

TRANSPORTATION

CARPOOL

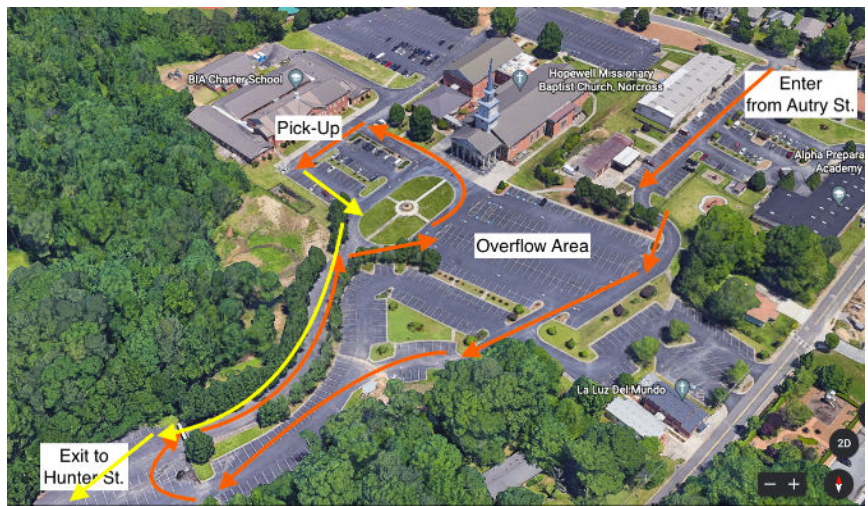
MORNING CARPOOL: 7:15 - 7:40 am; enter from Autry Street

Teachers will start unloading cars at 7:15 am. Students may not be dropped off prior to 7:15 am. Students will be under teacher supervision until they enter their classrooms at 7:30 am.

Students arriving at 7:45 am are considered tardy. Parents must park and walk their children into the building to sign them in at the front desk. On-time arrival is critical to a student's confidence and scholastic habits. Instruction begins at 7:45 am and classroom management relies on all students being present and ready to begin their academic day on time. Please make safe, on-time arrival a priority for your student's success. Five (5) tardies is equivalent to one (1) unexcused absence.

AFTERNOON CARPOOL: 3:05 - 3:30 pm; exit through archway to Hunter Street

Students are engaged in meaningful work until 3:00 pm. Students will be loaded into cars by teachers starting at 3:05 pm. During dismissal, parents **must pick up their child in the carpool line**. The front office will not call students to the lobby for checkout after 2 pm. Parents may only park and walk in the building if they have a scheduled meeting or are volunteering in some capacity. The front office closes at 3:30 pm, so prompt pick up of your child is imperative. If that is not possible, please arrange for your child to attend Right At School, our after school program or make other arrangements for after school care.



More Information about the carpool route and the PikmyKid app can be found on our website, [here](#).

PikMyKid is a carpool app that calls students' names in the same order as the carpool line. This expedites loading cars. You **MUST** download the free Pikmykid app if your child will be picked up in carpool. Register with the same mobile (no landlines) phone number that matches your child's student registration with the school. While in the carpool line, you will open the app and click on the green ANNOUNCE button. This carpool service puts your child's name in a virtual line. A teacher with a tablet will walk down the line of cars and will confirm your child's name. The teachers inside the building can then call the students in

order of the cars according to each child's dismissal ID. This expedites the loading of cars. Please read more about the safety and efficiency of using PikMyKid here at www.pikmykid.com.



BUS TRANSPORTATION

As a charter school, BIA neither provides transportation nor arranges transportation for students. Parents have created several private transportation options. Please join the parent FaceBook page [BIA Bus - Transportation FB Page](#) to network with parents. Check [here](#) to see if bus fares may be eligible for dependent care expenses.

Private Bus Companies: all routes, payments, rider registrations, contract agreements, emergency contacts, etc. are handled through each bus company. The BIA Parent Coordinator serves as a liaison to maintain smooth and accurate communication between the bus company, the school, and the parents of bus riders. All bus riders arrive at school about 7:30 am. All bus riders promptly load directly after dismissal and depart school by 3:10 pm. Bus service options are found on the [Private Transportation Options page](#) of the Family Resources tab.



CHANGE IN STUDENT TRANSPORTATION

All changes to your student's normal mode of pickup need to be made by 2:00 pm by **notifying the front office by phone only**. Please do not text your child or email/Class Dojo your child's teacher with this information. Students are not allowed to be on their phones during the day, and teachers are not checking for carpool changes during instructional time. **The front office will notify the teacher of any change in transportation.**

Anyone picking up your child will need to download the PikmyKid app and you will need to delegate your child to him/her. This person **MUST** also be on the student's school permission form as someone who has permission to pick up your child. This person's contact information must also be on your student's school permission forms. If your student is riding home with a school friend, you will use the Delegations feature on the Pikmykid app to give the parent of the friend permission to pick up your student(s). This person does not need to be on your student's school permission form. The FAQ section of the app can answer all your questions.

LUNCH & SNACK

BIA students bring lunch from home or order lunch through [Charter 1 Foods](#). Lunch from outside vendors is prohibited.

Lunches brought from home should be nut-free and a healthy and substantial meal to sustain your child for the duration of the school day. Lunch should be ready to eat, as students will not have access to a refrigerator or microwave to prepare lunches.

A **snack** should be packed daily for K-5 students as students take a brain break before or after