

## **MEETING MINUTES**

**Board:** BIA Governing Board  
**Board Meeting:** Call Board Meeting  
**School(s):** BIA

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
5/26/22	6:19pm	6:42pm	6/9/22	7pm	Lyn Carden
<b>Meeting Location:</b>					
Virtual					

<b>Attended by:</b>	
Adam Caskey Kelly Mandy Walter Bell	Neal Christian Angela Chastain Danny Brewington Lyn Carden
<b>Highlights:</b>	

### **CALL TO ORDER – 6:19pm**

#### **I. Administrative Functions**

- Approval of Agenda – Mr. Bell made a motion to accept the agenda as presented, Ms. Mandy 2<sup>nd</sup>, unanimous

#### **II. Budget Review**

- Review of the proposed FY22 amended budget – Mr. Bell made a motion to move into public hearing for the purpose of reviewing the proposed FY22 amended budget, Ms. Mandy 2<sup>nd</sup>, unanimous.
  - i. Proposed budget revision was presented by Ms. Chastain
  - ii. She reviewed the budget comparison noting revisions
  - iii. She reviewed the revenue to date
    1. She noted there was an increase of revenue
  - iv. She noted that the amended budget was based upon actuals to date
  - v. The board discussed the addition of Mr. Christian’s revised employment plan
  - vi. She reported on other numbers that were consistent with the budget
  - vii. She noted the increase in property services based upon actual expense
  - viii. Reviewed purchased expenses
  - ix. She noted an overall decrease in budgeted expenses
  - x. Reviewed the offsetting expenses for federal revenue
  - xi. Reviewed projected net income for the year
  - xii. She reported that over all there was an increase in revenue and decrease in expense for FY22.

- xiii. Mr. Caskey requested public comment regarding the proposed amended FY22 budget
  - 1. No comment
- xiv. Ms. Mandy made a motion to move out of public hearing where the proposed amended FY22 budget was reviewed, Mr. Bell 2<sup>nd</sup>, unanimous.
- Review of the proposed FY23 budget - Ms. Mandy made a motion to move into public hearing for the purpose of reviewing the proposed FY23 budget, Mr. Bell 2<sup>nd</sup>, unanimous.
  - i. Proposed budget revision was presented by Ms. Chastain
  - ii. She reviewed the carry forward from FY22
  - iii. She noted the budget did not include revenue from Covid grant funding in FY23, explaining that although the grant window closes in September of 2022, the school had opted to try and complete the grant in the FY22 school year.
  - iv. She noted the increase in QBE funding.
    - 1. She reported that estimated QBE budget was provided on the GaDOE website.
  - v. She reported that the state and federal grants were aligned with the previous year budget.
  - vi. She reviewed proposed salaries
    - 1. She noted that TRS and the salary scale had increased.
  - vii. She reviewed purchased services.
  - viii. She reviewed the travel expenses line-item increase.
  - ix. She reviewed debt service expenses
  - x. She reviewed capital expense items
  - xi. The board discussed the bond structure
  - xii. The board discussed the ESSR grants
  - xiii. She reported on the budgeted net income for the year
  - xiv. Mr. Caskey requested public comment regarding the proposed FY23 budget
    - 1. No comment
  - xv. Ms. Mandy made a motion to move out of public hearing where the proposed FY23 budget was presented, Mr. Bell 2<sup>nd</sup>, unanimous

**IX. Next Meeting Dates: June 9, 2022 7pm**

**ADJOURNMENT** – Ms. Mandy made a motion to adjourn, Mr. Bell 2<sup>nd</sup>, unanimous at 6:42pm

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Adam Caskey, Board Chair

Date: \_\_\_\_\_