



**Governing Board**

**Meeting Minutes for 5/12/2022 | 7p.m.  
186 Hunter Street, Norcross, GA 30071**

**CALL TO ORDER**

Call to order at 7:07 p.m. by Adam Caskey.

**MEMBERS PRESENT:** Julie Tolbert, Katie French, Viva Jones, Jennifer Bradley, Adam Caskey, Kelly Mandy, Veronica Johnson, Zennie Lynch, Danny Brewington, Angela Chastain

**I. Administrative Functions**

Motion to amend the meeting agenda to add new business topic to approve HVAC May 12, 2022  
Veronica Johnson – 1<sup>st</sup>; Kelly Mandy – 2<sup>nd</sup>; Unanimous approval

Motion to approve meeting minutes from April 14, 2022  
Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>; Unanimous approval

**II. Public Comment**

None.

**III. Academic Related Reports**

**Academic Tracker Data**

Reviewed enrollment, withdrawals, student and teacher engagement indicators.

**Lottery Update.** Reviewed current status of lottery / enrollment numbers.

**Gifted testing.** 10 students tested in!

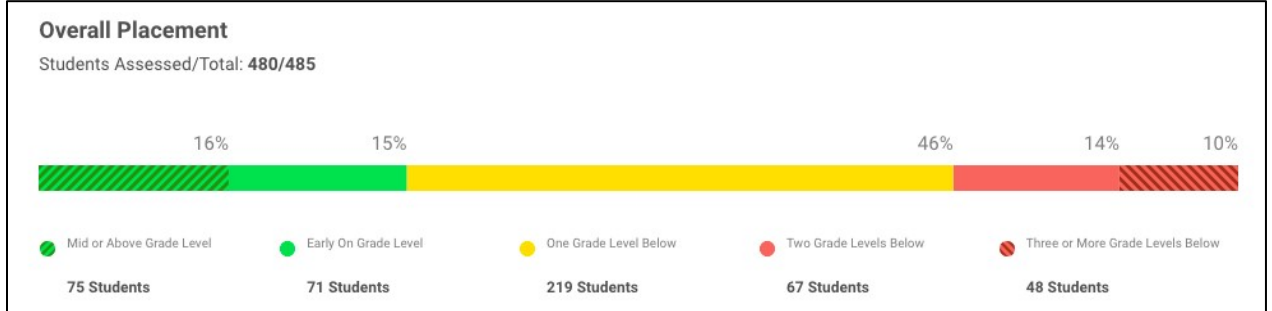
**Special Education.** 9 students found eligible with 2 needing speech only. 2 Speech-only evaluations are in process. 2 psychological evals are in process including 1 with OT.

**ESOL.** 16 students tested out! That's 29% of our ESOL population. This year, ESOL was pushed in to the classroom as opposed to using the pull-out model, so this appears to be particularly effective.

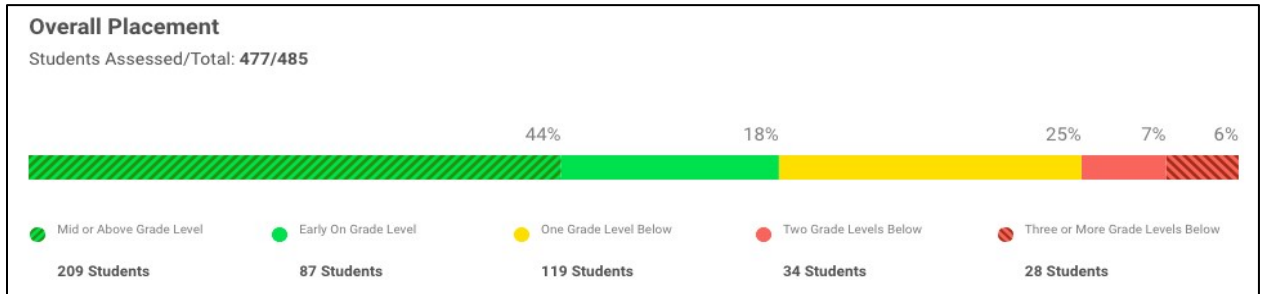
**EIP.** 6 students tested out!

## iReady Reading Results

### Overall Placement - Beginning of Year



### Overall Placement - End of Year



Reading areas for improvement:

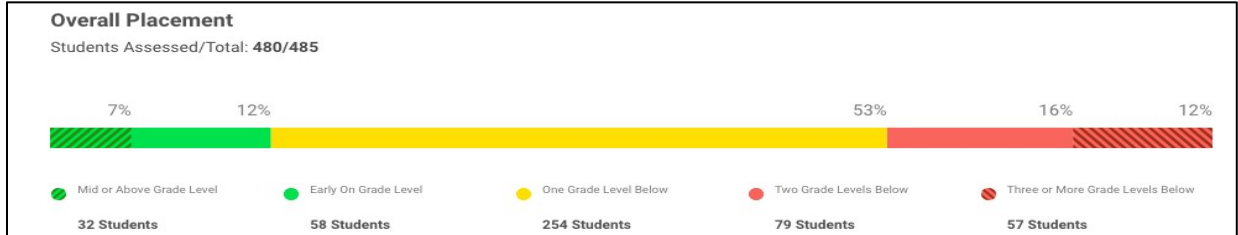
- Vocabulary
- Comprehension of informational text

Highest performing grade levels in Reading: Kindergarten followed by 8<sup>th</sup>

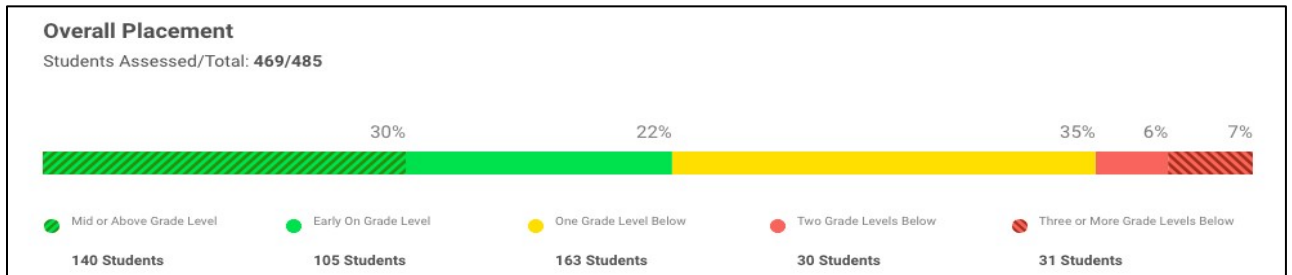
Lowest performing grade levels: 6<sup>th</sup> followed by 7<sup>th</sup>

## iReady Math Results

### Overall Placement - Beginning of Year



### Overall Placement - End of Year



Math Areas for improvement:

- Geometry
- Measurement and Data

Highest performing grade level: Kindergarten followed by 2<sup>nd</sup>

Lowest performing grade level: 6<sup>th</sup> followed by 7<sup>th</sup>

- What contributed to the great growth this school year?
  - Having consistency with platforms (iReady, NWEA MAP). You can't work out the kinks when you don't use the same
  - More teachers used their checklists for getting through their standards. 2 years ago, unit plans were developed at BIA to make pacing guidance documents based off of the GA Standards of Excellence. Quarterly checklists were developed to help teachers stay on track and get through the standards.
  - Ms. Newman hopes to have more opportunity to check in with teachers next year to assist with pacing.
  - A goal, going forward, would be to utilize more pre-assessments to filter out things that the students already know and focus on content that they need to know.

### Summer To-Do List for 2022 – 2023 Reviewed.

**8<sup>th</sup> grade graduates.** Our graduating 8<sup>th</sup> graders are going to 15 different schools.

**Georgia Milestones Update.** Georgia Milestones Predictor. Preliminary data is currently being imported into the assessment portal; nothing available at this time. GA will be using this 2021 - 2022 Milestones as a new baseline, post-pandemic.

**IV. Finance Committee Report**

Presented by Adam Caskey. BIA remains financially healthy. We will have to have host a Final Budget Meeting. A Specially Called Meeting will be held on May 26, 2022 @ 6p.m. via Zoom to meet the requirement of having a public hearing.

At the June 9, 2022, we will have a second hearing for the amended budget for this school year and the 2<sup>nd</sup> hearing for the proposed budget for 2022 – 2023.

**V. Operations Committee Report**

Some minor cosmetic repairs are needed. Several lockers require repair. HVAC repairs to be discussed later in the meeting.

**VI. Governance Committee Report**

Fred Schroer is transferring from a Board of Directors position to a role of advisor / consultant to the school.

The remaining 3 hours of required Board training will also take place on May 26, 2022

**VII. Consultant’s Report (Ed Innovation Partners)**

EIP has continued to work with both Julie and Neal on transition plans. There are some staffing needs for the next school year that they are working to address. A draft Parent survey has been developed to go out before the end of the school year. The CAP response has been received. Staff Handbook has been a focus. Alison, Danny, Lyn and Angela will be at the school on May 16, 2022 to work through upcoming needs to get through the end of the year.

**VIII. New Business**

**A. Motion to amend the agenda to approve the purchase of digital devices for students subject to Finance Chair sign-off.**

Kelly Mandy – 1st; Veronica Johnson – 2nd. Unanimous approval.

**B. Motion to approve Mauldin & Jenkins as FY 2022 Auditors**

Kelly Mandy – 1st; Veronica Johnson – 2nd. Unanimous approval.

**Award of Contract for HVAC overhaul following RFP**

BIA received only two bids, both coming in very close to one another. Fred Schroer’s recommendation is that we use Southern Mechanical.

Discussion of both proposals.

BIA has a long-standing history with Southern Mechanical; this company worked on the facility prior to BIA moving in.

This project will have to be covered over a couple of years. There is confidence that this vendor will honor their proposed price over time as they have a history of being very honest in their dealings.

Motion to approve the Board Chair to enter into agreement with Southern Mechanical conditioned upon approval from BIA legal counsel.

C. **Motion to award HVAC overhaul contract to Southern Mechanical**

Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>. Unanimous approval.

D. **HVAC parts purchase**

**Motion to approve expenditures of \$161,000 for 35 water heat pumps for the HVAC**

Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>. Unanimous approval.

E. **Purchase of Digital Devices**

**Motion to authorize expenditures of less than \$35,000 for replacement devices using Title I funds upon approval of the Finance Committee of best quote.**

Veronica Johnson – 1<sup>st</sup>; Kelly Mandy – 2<sup>nd</sup>. Unanimous approval.

IX. **Executive Session for the Purpose of discussing Personnel and Real Estate**

Motion to move into Executive Session to discuss personnel and real estate

Veronica Johnson – 1<sup>st</sup>; Kelly Mandy – 2<sup>nd</sup>. Unanimous approval.

Motion to move out of Executive Session

Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>. Unanimous approval.

Motion to authorize Board Chair to enter into purchase / sale agreement of Shallowford Road under terms discussed.

Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>. Unanimous approval.

X. **Next Meeting Dates**

Specially Called Meeting: May 26, 2022

Regularly Scheduled Meeting: June 9, 2022

XI. **ADJOURNMENT**

Motion to adjourn at 7:46p.m.

Kelly Mandy – 1<sup>st</sup>; Veronica Johnson – 2<sup>nd</sup>. Unanimous approval.