



Meeting Agenda for 12/09/2021: 7:00pm
186 Hunter Street, Norcross, Ga 30071

CALL TO ORDER @ 7:07p.m.

Attendees: Adam Caskey, Zennie Lynch, Veronica Johnson, Fred Schroer, Kelly Mandy, Jennifer Bradley, Gregg Stevens, Danny Brewington

I. Administrative Functions

Motion to approve agenda.

Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval.

Motion to approve prior meeting minutes.

Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval

II. Public Comment

No public comment.

III. Academic Related Reports

A. Head of School Report

Student enrollment review.

Teacher / Staff engagement discussed.

MAP and iReady benchmark assessments. Assessments are in progress. Full iReady achievement and growth data will be available for January Board meeting. BIA is seeing significant growth, school-wide, in reading and math performance based on Fall vs. Winter iReady assessments.

Reviewed school-wide and grade-level iReady achievement data comparison results with 89% of students having completed winter administration. Overall, BIA is showing strong growth in both reading and math.

Milestones Data. BIA comparable data available December 8, 2021 and will be available for review at the January Board meeting.

Marketing. School Tours are going well; we have had sign-ups for each available time slot.

Covid-19. Confirmed cases for the month of November: 1 student.

Technology Update. 15 interactive projectors installed over Thanksgiving break. Teachers and students love them! TVs sold via lottery to faculty/staff for \$100 - \$130 each. Money added to the general fund.

Miscellaneous.

- Food Drive. Donated goods to Hopewell Missionary Baptist Church's food pantry
- Giving Tree
- Rent out gym to Dunwoody Dojo for Belt Ceremony on Dec. 17, 2021? Rental fee?

B. Academic Committee Report

Project-Based, Coding, and Personalized-Learning Update

PBL Night. Coming up on the 14th and will be virtual again. Hoping to have an in-person one in March. DLD was used to plan for Q3 Projects.

Coding. Nothing new to report. Code HS and Tynker are the main platforms. What is the goal that the school has in terms of the coding program? According to the charter, students are simply to complete a coding course. Ms. Denham has been doing K – 2nd while Ms. Mangham has been doing 3rd – 8th.

Discussion around innovative ways we might bring in expertise from outside organizations or groups that have successfully taught coding to K – 8th grade students. For future Board discussion.

MAP Winter Testing. Assessments will be conducted next week and data will be available for review at the January meeting.

IV. **Finance Committee Report**

GADOE Request. GaDOE requested amendment to ESSER III/ARP budget - submitted amendment and are awaiting approval.

Revenues and expenses are where they should be for this point in the school year. We have not yet recorded revenues associated with the CARES Act. Federal grant funds have been accounted for. We are looking at a better-than-expected bottom line due to the federal grant funding.

Motion to amend agenda to include approval of continuing disclosure for 2020 – 2021.
[Zennie Lynch](#) – 1st; [Kelly Mandy](#) – 2nd. Unanimous approval.

The school is in a good financial position with a \$3.6M cash balance. \$2.2M is unrestricted monies and represents the funds that the school can use in its operations.

BIAs debt service coverage ratio is 1.14 meaning that we have enough cash flow to meet its obligations.

V. Operations Committee Report

Nothing to report at this meeting.

Maintenance Issues. Small maintenance items: 1) 2 window sill replacements and 2) Weather stripping around windows replacement at main stair landing

VI. Governance Committee Report

Board Training. The Board of Directors is actively engaged in annual training.

Consultant update. Gregg Stevens will be rolling off to a new opportunity. Rob Fortson will begin performing consultant work under the EIP umbrella and will continue to provide legal counsel as well. Gregg has already gotten us to where we need to be as we move towards charter renewal.

VII. Consultant's Report (Ed Innovation Partners)

VIII. New Business

Motion to approve EIP Contract Renewal for 1 year through Dec. 2022

[Veronica Johnson](#) – 1st; [Fred Schroer](#) – 2nd. Unanimous approval.

Motion to approve Disclosure Document

[Kelly Mandy](#) – 1st; [Fred Schroer](#) – 2nd. Unanimous approval.

IX. Executive Session – For the purpose of discussing Personnel and Real Estate.

Motion to move into Executive Session @ 8:06p.m.

[Zennie Lynch](#) – 1st; [Veronica Johnson](#) – 2nd. Unanimous approval.

Motion to move out of Executive Session

[Zennie Lynch](#) – 1st; [Veronica Johnson](#) – 2nd. Unanimous approval.

Motion to approve slate of new hires

➤David Bouie, Counselor with a start date of Jan 2, 2022

[Kelly Mandy](#) – 1st; [Veronica Johnson](#) – 2nd. Unanimous approval.

➤Departure: MiKayla Pumphrey – SpEd Para

Motion to adjourn @ 8:13p.m.

[Fred Schroer](#) – 1st; [Zennie Lynch](#) – 2nd. Unanimous approval.

X. Next Regular Meeting Date: January 13, 2022.

ADJOURNMENT