



Governing Board

Meeting Agenda for 09/12/2019: 186 Hunter Street, Norcross, Ga 30071

CALL TO ORDER Call to order 7:08pm

Members Present: Zennie Lynch, Adam Caskey, Veronica Johnson, Michael Walker, Jonathan Schwartz (via telephone)

I. Administrative Functions

- Motion to amend agenda to include Item #2 – review and approve necessary on-going maintenance services for school operations - 1st Zennie 2nd Veronica - motion approved
- Motion to approve Agenda as amended - 1st Michael 2nd Zennie - motion approved
- Motion to Approve minutes from August 2019, 1st Zennie 2nd Michael – motion approved

II. Public Comment – no comment

III. Academic Related Reports

- Head of School Report
 - i. Current Enrollment 511
 - ii. MAP testing is complete and teachers will be sending home data Friday September 13th
 - iii. Computer network has been tested and proven successful with the completion of MAP testing.
 - iv. Personalized Learning Discussion
 - 1. Flexible Grouping: Skill focused – groupings based on a skills that are in common and need growth and/or achievement to achieve MAP projections and personal growth. Rotating groups based on skill focused on the following 2 metrics:
 - a. Quadrant report – Growth and Achievement report
 - b. Student Individual MAP reports to inform instruction
 - v. Efficiency discussion: Working to identify areas where we can invest more into PBL, Personalized Learning and Coding. High Impact and Low Impact items.
 - 1. PBL: Current status is aligned to the charter. Continuous blending PBL into subjects across the learning goals.
 - 2. Coding: Current status is aligned with 2 Coding teachers focused on curriculum goals aligned with BIA charter.
 - 3. Personalized Learning: Discussion on how we can improve and get better with data and teacher PD to align with school growth and achievement expectations. Action discussion: Focused attention on aligning activities around a High Impact and Low Impact model that is focused on refining our metrics and support for the personalized goals of our charter.
 - vi. GKIDS assessments being entered this week
 - vii. Clubs have been launched with a high interest and turn out.

- viii. Attendance Continues review and evaluation of all stakeholder. Student attendance is 1% of students with 2 absences. Overall student and teacher attendance has been high.
 - ix. Discipline discussion less than 1% of the student population
- Academic Committee Report
 - i. Veronica reporting out for Kelly:
 1. Social Studies and Science instruction focus
 2. Freckle – K-3
 3. Supplemental instructional assets: Science Flix, Freedom Flix
 4. Instruction time focus – attendance and instruction time.
 5. PLC: Professional Learning Community, Teachers are calling out what they want to work on based on the school’s data. Teachers chose groups based on the data provided by the administration.
 6. Personalized Learning: Organized and planned – Skill set flexible grouping based on data.
 7. Proficiency Predictor – Milestones predictor will be available 9/13.
 8. Infinite Campus: Standard for grades – engaging with parents and providing access to ensure alignment.
 9. Marketing alignment with PBL, Coding and Personalized “day in the life” stories. Highlighting teachers and telling the stories of real work in the classrooms.

IV. Finance Committee Report

- Monthly Reports
 - i. Cash flow discussions – after October the state does a count of students in attendance and the budget will align accordingly.
 - ii. Policies and procedures discussions that were put into place in 2017. Ensuring adherence to the documented policies.
 - iii. Grants are still a focus and being evaluated by both the Operation and the Academic Committees.
 - iv. Audit – commenced in July 2019 and actively working with the Business Manager. October meeting will be attended by the auditors reporting a draft version.
 - v. Unifying payment options – moving to Stripe/Collect and automated payment online for field trips etc.

V. Operations Committee Report

- Monthly meeting discussed reports and metrics. No Action.

VI. Governance Committee Report

- Training was completed last week during the off-site strategic meeting
- Walter Bell, Ralph, Darin Lender

VII. New Business

- 1) Approval of "BIA Charter School of Norcross" as official name for marketing purposes
 - a. Motion to move this topic to the October board meeting 1st Michael 2nd Zennie – Motion passes
- 2) Review documents for services and maintenance for operations.

- a. Motion to approve renewal of services and maintenance slate of contracts (Hecna Janitorial, Forum Communications, Psych, Speech and Occ. Therapy Contracts)
1st Michael 2nd Veronica – Motion passes

VIII. Next Meeting Date: October 10, 2019

ADJOURNMENT

Motion to adjourn at 9:09pm 1st Michael 2nd Veronica – motion passes